



## Business Questionnaire

(PLEASE ANSWER ALL QUESTIONS)

**Tax Year** \_\_\_\_\_

<b>BUSINESS NAME:</b>	<b>Business Tax ID Number</b>
<b>Business Filed Here Last Year:</b> Yes ___ No ___	<b>Do you need a Bookkeeper</b> Yes ___ No ___
<b>Owner's Name:</b> First and Last Name	<b>Do you need Payroll or 1099 Services</b> Yes ___ No ___

<b>BUSINESS CONTACT INFORMATION</b>	
Business Address _____ City _____ State _____ Zip _____	
Best Phone Number (    ) _____ Alternate Number (    ) _____	

**ENTITY TYPE**

___ <b>Sole Proprietor</b>	___ <b>LLC</b>	___ <b>Partnership</b>	___ <b>S Corp</b>	___ <b>C Corp</b>	___ <b>Non-Profit</b>
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Ever filed business income before? \_\_\_\_\_ How long have you had this business? \_\_\_\_\_

Do you have proof of expenses paid and payments received? \_\_\_\_\_

Do you have a separate bank account for business transactions? \_\_\_Yes \_\_\_No

Do you have Income and Expense Statements? \_\_\_Yes \_\_\_No

Can you provide any of the following business records \_\_\_Accounting Records \_\_\_Paid Invoices/Receipts \_\_\_Vehicle Expenses

Did you receive any of the following PPP Loan? \_\_\_Yes\_\_\_No      EIDL Loan? \_\_\_Yes\_\_\_No      ERC? \_\_\_Yes \_\_\_No

**Do your business have any of the following please check all that apply**

[ ] **Business Cards/Stationary** [ ] **Business License** [ ] **Social Media/Website** [ ] **Appointment Book** [ ] **Other** \_\_\_\_\_

NOTE: Income and Expense Worksheet Statements are available for you at [www.arkedenterprises.com/forms/](http://www.arkedenterprises.com/forms/)

**PROOF OF BUSINESS INCOME** (check all that apply)

<input type="checkbox"/> Self-Employment <b>(Attach Income/Expense Summary)</b>	<input type="checkbox"/> Rental Income <b>(Attach Property I/E Worksheet)</b>	<input type="checkbox"/> 1099 NEC/Miscellaneous <b>(Attach Expense Worksheet)</b>	<input type="checkbox"/> Non-Profit Income <b>(Attach The Non-Profit Organizer)</b>
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*I am fully aware that the information from my questionnaire and attached forms will be used to figure my income, credits and deductions, which will be used to arrive at my tax refund and/or liability. I have reviewed my tax return with ARKED Enterprises. By signing below under penalties or perjury, the information provided to ARKED Enterprises is true, complete and correct.*

**X Signature Required** \_\_\_\_\_ **Date** \_\_\_\_\_

